

Licences

Personal licence

If you wish to run any Ei Publican Partnerships pub, you must first obtain a personal licence.

Every pub needs an individual premises licence and a Designated Premises Supervisor (DPS) who holds a personal licence, and applications for both are dealt with by the relevant Local Authority. Full details of the Licensing Act 2003 and your responsibilities as a personal licence holder and a DPS can be found on the Government website www.gov.uk/alcohol-licensing. Your Local Authority website will give you all the information you need to make a licence application.

Premises licence

If we hold the current premises licence, we will provide you with details of any specific conditions, constraints or enforcement notices that we are aware of in respect of your chosen pub. If we hold the current premises licence, we will transfer the premises licence into your name at the commencement of your new agreement and the associated costs of which will be recharged to you.

In all other cases, it is your responsibility to ensure that you are fully aware of any conditions associated with the premises licence and to undertake the transfer of the premises licence into your name at the commencement of your agreement via <https://www.gov.uk/premises-licence>. We strongly recommend that you take advice from a solicitor specialising in licensing.

Variations

A premises licence variation can be made at any time to the relevant Licensing Authority once you are the Premises Licence Holder. Variations of a premises licence usually occur to modify conditions for example, opening hours or to add/remove licensing conditions, changing of licensing plan following re-development or refurbishment. There are two types of variations; Minor and Full. Further information can be found on the Government website <https://www.gov.uk/premises-licence>.

PPLPRS (The Music Licence)

The Music Licence allows you to legally play music for employees or customers in your business through radio, TV, other digital devices and live performances. Previously, businesses had to obtain separate licences from PPL and PRS for Music but they have now joined to become The Music Licence. PPL distributes the music licence fees for the use of recorded music on behalf of record companies and performers, while PRS for Music distributes music licence fees for the use of musical compositions and lyrics on behalf of songwriters, composers and publishers. If you are planning to broadcast music, whether recorded or live, you will need to obtain this licence. Further information can be found at <https://pplprs.co.uk/themusiclicence/>.

Machines

If you intend to operate gaming machines you must register with HMRC for Machine Gaming Duty at least 14 days prior to the commencement of your agreement. You also need to apply to the Local Authority for a gaming notification (for 2 or less machines) or a gaming permit (3 or more machines) by submitting an application form and paying the appropriate fee. Please contact your Local Authority directly for further information.

TV Licence

If your staff or customers watch live TV without being covered by a TV Licence, your business is committing a criminal offence. Applications can be made at www.tvlicensing.co.uk. If you take subscription television services then you are responsible for complying with their individual terms and conditions. This includes ensuring you have appropriate consents to install their equipment at your property and to show their services including, for example, Sky.

Food registration

Your business needs to be registered at the food standards agency via <https://www.gov.uk/food-business-registration>. Please note that beverages are classed as food making registration compulsory for all public houses.

Payment / Tables and Chairs

If the area outside the premises is owned by the Local Authority, then it is likely that permission will have to be sought under the Highways Act for permission to place the tables and chairs outside. This permission may have different names depending on the relevant Local Authority, for example Alfresco Dining Licences, Pavement Licences or Tables and Chairs Licences, and they can be dealt with by various departments within the Local Authority. Every Local Authority has a different procedure and process which needs to be complied with. As a general guide, a clearance of at least 1.8m is required from the kerb to the perimeter of where the tables and chairs are to be placed. Please contact your Local Authority directly for further information.

Temporary Event Notices

Temporary Event Notices are for temporary events involving licensable activities not usually allowed on the premises licence. These activities could include the sale of alcohol past the terminal or having live music outside. It is your responsibility to apply for the Temporary Event Notice via your Local Authority at least 10 working days before the event. Further information can be found on the Government website <https://www.gov.uk/temporary-events-notice>.

Motion Picture Licencing Company (MPLC)

Due to a recent change in copyright law, a special licence is now required to publically broadcast films and TV shows in a licensed premises. This change affects almost all film and TV show broadcasts on conventional TV (such on BBC and ITV) and Freeview, and 'streaming' from online providers (such as SKY, Netflix) or from internet sites, and also playing pre-recorded content (such DVDs, and material stored on 'hard drives' and other storage devices).

MPLC is a separate entity to The Music Licence (PPLPRS), whose licences manage music rights only, not film and TV show screenings. The MPLC is not required for broadcasting live sport, rolling news or dedicated music channels but a robust system must be in place to avoid any other content being shown. Please visit www.themplc.co.uk for further information.

Consents

You may have to produce these consents to the relevant companies on request.

Costs

You will be responsible for the costs of all licences relevant to your pub operation, and the costs of any reviews arising

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